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Englewood High School  
  
NEW STUDENT REGISTRATION CHECKLIST

All items must be checked off before we can begin the registration process

|  |  |
| --- | --- |
| all students | |
|  | New student registration form |
|  | Yellow card |
|  | Parent/guardian photo ID |
|  | Student social security card (requested) |
|  | Withdrawal grades from previous school |
|  | Proof of address:  *Submit* ***1*** *document from Column A and* ***1*** *additional from column B* ***or*** *C.*  ***CIRCLE*** *the items you are using for enrollment.* |
|  | |  |  |  |  | | --- | --- | --- | --- | | **Column A**  *Circle 1* | **Column B**  Circle 1 | **or** | **Column C**  Circle 1 | | JEA Bill | Automobile insurance |  | Current bank account statement | | Mortgage agreement | Credit card statement |  | Payroll statement | | Signed lease agreement | Bank account statement |  | Current bill (cannot be a cellular phone bill) | | Driver’s license or state ID | US Postal Service confirmation of address change |  | Vehicle registration | |
| Enrolling from another duval county public school | |
|  | Student demographic screen (provided by guidance office) |
| enrolling from out of county/state/private school | |
|  | Birth certificate |
|  | Shot records |
|  | Physical |
|  | Report card or transcript from previous school |
|  | Individual educational plan (IEP) or 504 (*if applicable)* |
| Additional items you may need (check all that apply) | |
|  | If coming from an alternative school: release forms |
|  | If coming from a Department of Juvenile Justice program: confirmation of meeting with Duval County transition specialist |
|  | Court documents  *Including: Termination of parental rights, shelter order, educational surrogate, custody papers* |
|  | Special assignment paperwork if Englewood is not your home school |