![C:\Documents and Settings\achel\Local Settings\Temporary Internet Files\Content.IE5\Z5UXP5IE\MC900325532[1].wmf]()

Englewood High School

NEW STUDENT REGISTRATION CHECKLIST

All items must be checked off before we can begin the registration process

|  |
| --- |
| all students |
| [ ]  | New student registration form |
| [ ]  | Yellow card |
| [ ]  | Parent/guardian photo ID |
| [ ]  | Student social security card (requested) |
| [ ]  | Withdrawal grades from previous school |
| [ ]  | Proof of address:*Submit* ***1*** *document from Column A and* ***1*** *additional from column B* ***or*** *C.****CIRCLE*** *the items you are using for enrollment.* |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Column A***Circle 1* | **Column B**Circle 1 | **or** | **Column C**Circle 1 |
| JEA Bill | Automobile insurance |  | Current bank account statement |
| Mortgage agreement | Credit card statement |  | Payroll statement |
| Signed lease agreement | Bank account statement |  | Current bill (cannot be a cellular phone bill) |
| Driver’s license or state ID | US Postal Service confirmation of address change |  | Vehicle registration |

 |
| Enrolling from another duval county public school |
| [ ]  | Student demographic screen (provided by guidance office) |
| enrolling from out of county/state/private school |
| [ ]  | Birth certificate  |
| [ ]  | Shot records  |
| [ ]  | Physical  |
| [ ]  | Report card or transcript from previous school  |
| [ ]  | Individual educational plan (IEP) or 504 (*if applicable)* |
| Additional items you may need (check all that apply) |
| [ ]  | If coming from an alternative school: release forms |
| [ ]  | If coming from a Department of Juvenile Justice program: confirmation of meeting with Duval County transition specialist |
| [ ]  | Court documents*Including: Termination of parental rights, shelter order, educational surrogate, custody papers* |
| [ ]  | Special assignment paperwork if Englewood is not your home school  |